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Program Support Notes

What Will I Say at the Interview?

Senior Secondary

30mins

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Careers

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What Will I Say at the Interview?

For Teachers:

Introduction

What Will I Say at the Interview? uses a news/documentary style to explore the best ways of preparing for a job interview. Seen through the eyes of a career professional who acts as a coach for a job seeker short-listed for an interview, the program identifies the key ways you can improve your chances of being selected for a job at the interview. Some important hints, advice and strategies are presented as well as a variety of successful approaches to maximise the job seekers prospects of gaining a job.

Program Timeline

00:00:00	Introduction
00:01:04	Interview Skills: Preparation
00:06:14	Anticipating Interview Questions
00:11:47	At the Interview
00:18:13	The Advantage of Mock Interviews
00:23:56	Putting It Together
00:28:04	Conclusion
00:29:00	Credits
00:30:08	End Program

Website References

- www.careerbuilder.com
- www.hotjobs.com
- www.monster.com

Other Relevant Programs available from VEA

- Interview Performance
- 10 Things Not to Do in an Interview
- Developing a Career Portfolio
- Interview Tips and Traps

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What Will I Say at the Interview?

Student Worksheet:

Before Viewing the Program

1. Research books and videos that offer advice on successful job interviews. Identify any common points or advice.
2. Talk to a few employers and ask them what they consider a good job interview includes.
3. Discuss with a career development practitioner what advice they would give for a job interview.
4. Discuss with friends their experiences of job interviews and what did, and didn't, work for them.
5. What experience have you had of job interviews? What sort of advice do you anticipate will emerge from this program?

What Will I Say at the Interview?

While Viewing the Program

1. The video begins by establishing the two key characters in the program: Avril the career professional, and Caren, the job seeker looking for coaching to help her secure a job at an interview. Describe their backgrounds, Avril's job, and the job Caren is being interviewed for.

2. Advice is given on writing an effective resume to gain an interview. List what a resume should include, and explain why?

3. Why is it important to research the company/organization for which you will be attending a job interview?

4. The program discusses different types of job interviews. Identify and describe them.

5. What role does anticipating job interview questions have in preparing for the actual job interview?

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6. In preparing for a job interview, the STAR system is discussed. What is it, how does it work, and how does it apply to both Avril and Caren?

7. The style of questioning is mentioned in the program. What does this mean and how does it impact on a job interview?

8. As the program progresses, the resume is mentioned again. Why?

9. Strategy is a key aspect to succeeding at a job interview. Why?

10. Why does Caren react negatively to Avril during the program? How is this addressed?

11. What is the difference between factual and behavioural questions during a job interview?

12. What is the purpose of the interview with the Human Resource professional? What issues emerge from that experience for both Caren and Avril? How does it help Caren?

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13. Summarise the advice from that interview.

14. Explain why Avril sets up a mock interview with Caren.

15. What positive elements emerge from the mock interview?

16. Why is it a good idea to rehearse tricky questions during a mock interview?

17. Why are mock interviews useful for job seekers?

18. How does Caren feel about going to the actual job interview at the end of the program?

19. Why do some people get discouraged when they go to job interviews? How can this be addressed?

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20. What comments does Avril make about Caren's preparation for, and likelihood of getting, the job?

21. Why was Caren successful in gaining the job? Identify all the key factors that helped her, including Avril's style of support.

22. From what you have seen in the program, describe the role a career coach and career mentor have in helping job seekers.

What Will I Say at the Interview?

After Viewing the Program

1. Discuss the approach the filmmaker used in this program. How does it differ from a standard program on job interviews? Discuss the advantages and disadvantages of taking this approach. .
2. What is your view on the advice given by Avril? Would this advice be beneficial for you in a job interview?

3. Design a chart or pamphlet which would help jobseekers preparing for a job interview. Make sure you include the information presented in the program.
4. Prepare some mock interviews with your friends. Discuss their role in preparing for the interviews.
5. Make your own dramatisation, featuring a career professional and a jobseeker, which explores the important elements of preparing for a job interview. The dramatisation can be in the same style as the program or in the style of your choice. .