



MARC Records FAQ

General Questions

What are MARC Records?

MARC, or MACHine Readable Cataloging, is a standard format for bibliographic records. For more information on this standard, visit: <http://www.loc.gov/marc/>.

What level of MARC records are provided?

Our commitment is to provide records that contain, at least, all of the MARC data elements required for minimal-level bibliographic records as described by the Library of Congress standards published in 2003. In fact, our records exceed the minimal-level record requirements. They are not, however, full-level records.

How do I access MARC Records?

For access instructions, visit: http://digital.films.com/Common/documents/FOD_MARC_Records.pdf

How or when will I receive new MARC Records?

You will be receiving periodic MARC Record updates every month to the Admin Portal, which will be treated as a separate file.

We have a trial subscription. Can we have access to MARC Records?

We currently do not offer full MARC Record access for trial accounts. Please contact your Sales Representative to receive sample Marc Files.

Technical Questions

How can I make changes to the MARC Records?

Due to the numerous variations of cataloging systems, we are unable to service individual MARC Record format requests. The MARC records are only available in a general UTF-8 format. At your discretion, MARC Records can be converted using MarcEdit software available at: <http://people.oregonstate.edu/~reese/marcedit/html/index.php> Please contact your cataloging system support for additional assistance.

What character set do you use for the MARC records?

MARC21 UTF-8.

Do the MARC records include OCLC numbers?

We do not currently provide OCLC numbers with our MARC records. In order to provide the records at no charge to our customers, we must try to keep our costs as low as possible. However, we're aware that this feature would be useful to many of our subscribers and we may consider adding them in the future if demand warrants.

Do the MARC records include call numbers?

No. Call numbers are primarily associated with shelf browsing of physical products. Our streaming videos are electronic resources and we have sought to include data most commonly used to search such resources. While we appreciate that some librarians use call numbers as an additional organizational tool, they are not included with our MARC records.

Troubleshooting

MARC Records are not available when I log into the Admin Portal. What do I do?

Please contact video.support@infobaselearning.com to request having your MARC Records created. This process usually takes 48 hours to complete.

Why don't the number of MARC records match the number of titles in my account?

From the time we originally begin creating MARC records, more titles have been continually added. So there are still some MARC Records being created for our library. You will be receiving periodic updates every month to the Admin Portal to account for this, as well as any new titles going forward.

Why do I see duplicate entries displaying in the MARC files?

We have been experiencing some duplicate record issues in certain accounts where title leases overlap between their subscription titles and other titles that may have been purchased a la carte. We're looking to correct this for future updates.

Why are there several files available in the Admin Portal that have the same name and/or date?

The records were duplicated in error due to your account having both subscription and a la carte services. You may use the last dated files for your entire account. Future updates will be uploaded as one file per format.

I updated my Proxy URL Modifier and the MARC Records are now inaccurate. What do I do?

Please contact video.support@infobaselearning.com to request having your MARC Records re-created. This process usually takes 48 hours to complete.

What if these files do not match my current library system?

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Please contact your cataloging system support for additional assistance.

If you have any additional questions about using MARC Records, please contact the Films On Demand Product Support team at video.support@infobaselearning.com or call 1-800-322-8755 Ext. 4302.